

Instructions for Authors

Identity – Cultures – Languages, yearbook of the Faculty of Humanities and Social Sciences, University of Mostar, is a scientific publication issued by the Faculty of Humanities and Social Sciences, University of Mostar, in collaboration with the Institute of Social Sciences Ivo Pilar - Regional Center Osijek. The yearbook publishes papers from the annual international scientific conference of the same name, held at the Faculty of Humanities and Social Sciences, University of Mostar.

When formatting their papers, authors are specifically instructed to remove any information that could reveal their identity, whether it be information within the text or the file name.

All submitted papers undergo two double-blind peer-reviews, meaning that the identity of the reviewers is not revealed to the author, nor is the identity of the author revealed to the reviewers. After the completion of the peer-review process, papers are categorized as:

- Original Scientific Paper: Presents original and unpublished results of conducted scientific research.
- Preliminary Communication: Presents new and unpublished results of ongoing research, which, due to their importance, need to be published.
- Review Paper: Provides a concise, original, and critical overview of a specific issue, with the author's original contribution visible in the work.
- Professional Paper: Provides useful knowledge and experiences relevant to a specific profession but does not have the characteristics of scientific research.

If the reviewers' evaluations differ, a third review may be requested. The final decision on the categorization of the paper is made by the editor and the Editorial Board of the yearbook.

There is no reimbursement for published papers, and authors receive one complimentary copy of the printed version of the *Identity - Cultures - Languages* yearbook. Along with their papers, authors should also provide the following information: full name, academic title, name and address of the employing institution, and email address.

Authors do not pay any fees for publishing their papers in the yearbook *Identities – Cultures – Languages*.

Readers do not pay any fees in order to access the yearbook.

The yearbook *Identities – Cultures – Languages* is archived in the National and University Library of Bosnia and Herzegovina.

General instructions for formatting the papers

All papers submitted to the yearbook should be typed on a computer using *Microsoft Word*. It is recommended to use the *Times New Roman* font (or *Times New Roman CE*). The font size in the text should be 12, spacing 1,5. In the footnotes, the font size should be 10, with single

spacing (1,0). Appendices, if included in the text, should be numbered and submitted in a separate document. Clearly indicate in the text where the appendices belong. Papers should be submitted to the email address: ikj@ff.sum.ba. The abstract and keywords should be in Croatian and translated into one of the world languages.

Papers should be 10 to 20 pages long and follow the established sequence: title, abstract with keywords (separated by semicolons), introduction, body, and conclusion. Editors reserve the right to adjust the manuscript according to the journal's regulations and standards of the Croatian standard language. It is necessary to write impersonally (in the third person singular) and avoid self-referential citations. The Oxford citation system is to be used when citing sources and literature.

Examples

For books

Josip Županov, *Poslije potopa*, Nakladni zavod Globus, 1995, p. 12-15.

If a book has multiple authors, all up to three authors are listed; if there are more than three, only the first author is listed followed by et al. Author names are separated by dashes. This applies to other types of sources as well.

Max Horkheimer – Theodor Adorno, *Dijalektika prosvjetiteljstva*, Veselin Masleša, 1989.

Alojz Benac et al, *Kulturna istorija Bosne i Hercegovine od najstarijih vremena do pada ovih zemalja pod osmansku vlast*, Veselin Masleša, 1966.

If a book has a title and subtitle, the subtitle is separated by a colon.

Ugo Vlaisavljević, *Lepoglava i univerzitet: Ogledi iz političke epistemologije*, Centar za interdisciplinarne postdiplomske studije Univerziteta u Sarajevu, 2003., p. 104.

If it is an edited or a compiled book, it should be indicated by the corresponding acronym after the name and surname.

Jadranka Čačić Kumpes (Ed.), *Kultura, etničnost, identitet*, Naklada Jesenski i Turk, 1999.

If it is a revised edition or if the book is multi-volume, this information is provided immediately after the book title.

Robert E. Goodin – Philip Pettit (Eds.), *A companion to contemporary political philosophy*, Second edition, Vol 1 and 2, Wiley-Blackwell, 2007.

For articles

Chapter/article in a book

John McGarry – Brendan O’Leary, „Introduction: The macro-political regulation of ethnic conflict“, John McGarry – Brendan O’Leary (Ed.), *The Politics of Ethnic Regulation*, Routledge, 1993, p. 21.

Article in a journal

Simone Weil, „Težina i milost“, *Europski glasnik*, Hrvatsko društvo pisaca, 7(7), 2002, p. 184.

Article in a conference proceedings

Zoran Grijak, „Analiza identitetskih odrednica bosanskih i hercegovačkih Hrvata u austrougarskom razdoblju“, *Hum i Hercegovina kroz povijest: Zbornik radova s međunarodnoga znanstvenog skupa održanog u Mostaru 5. i 6. studenoga 2009.*, Ivica Lučić (Ed.), Hrvatski institut za povijest, 2011, p. 89.

For encyclopedias, lexicons, dictionaries

With an editor

Bratoljub Klaić, „Identitet“, *Rječnik stranih riječi*, Zora, 1983, p. 565.

Without an editor

„Tehnologija“, *Opća i nacionalna enciklopedija u 20 knjiga*, Book VI, Pro leksis – Večernji list, 2005.

For archival materials

Arhiv Bosne i Hercegovine (hereinafter ABiH), Komisija za vjerska pitanja (hereinafter KVP), b. 21, vol. III, f. 11rv, (b. = box, vol. = volume, f. = foglio, r. = recto - front, v. = verso - back).

For regulations and laws

„Zakon o radu FBiH“, *Službene novine Federacije BiH*, 2013, 43, art. 12.

For internet sources

If there is an author

Kate Connolly, "Angela Merkel declares death of German multiculturalism", *The Guardian*, October 17, 2010, <http://www.theguardian.com/world/2010/oct/17/angela-merkel-germany-multiculturalism-failures>, (July 15, 2014).

Without an author

"Barroso: it is not the Commission's role to express an opinion on Catalonia", *Catalan News Agency*, January 8, 2014, <http://www.catalannewsagency.com/politics/item/barroso-it-is-not-the-commission-s-role-to-express-an-opinion-on-catalonia>, (July 15, 2014).

For newspapers

Neven Budak, "Standardna povijest ostavila nam je navodnu Tomislavovu krunidbu 925", *Večernji list*, No. 21368, March 19, 2024, p. 11.

Further instructions

Bibliography is not listed.

It is necessary to clearly distinguish between quoting (quotation marks in the text for quotes up to four lines or separate quotes from the rest of the text if the quote is longer than four lines: font size 10, line spacing 1, and indentation of the text on both sides by one tab), paraphrasing (abbreviation Cf. at the beginning of the footnote) and comparative notes (mark See at the beginning of the footnote).

When the same source is cited a second and each subsequent time, it is cited in abbreviated form.

If the same source is cited in multiple footnotes in a row, but different pages, it is written *Ibid.*, p. 27.

If the same page in the same source is cited in multiple footnotes in a row, only *Ibid.* is indicated.

If the same website is cited in multiple footnotes in a row, the abbreviation *Loc. cit.* is used.

If different works of the same author are cited in multiple footnotes in a row, the mark *Idem* is used.

When a source is mentioned a second and each subsequent time, but not in a row, it is written, for example, R. Dolphine, *op. cit.*, p. 27.